



20/11/2018

Winter Morning Arrangements

Dear Parents/Carers,

During the winter mornings we will be trialling a new arrangement for coming in to school in the morning. We are hoping this will prevent people standing around in inclement weather waiting for the doors to open and we also hope it might have a knock-on effect on the parking situation.

When the children arrive at school in the morning they can go straight into their class. This does not mean they have to come any earlier than they do now. Classroom doors will be open from 8:30am. – registration will begin at 8:50am (the usual time). **YOUR CHILD CAN ARRIVE AT SCHOOL BETWEEN 8:30 AND 8:50AM.** Please do not bring them to school earlier than 8:30am as there is no supervision.

Children in Reception should be taken through their regular door when they arrive and into the classroom. Staff will be in the room.

Children in Key Stage One can go through their classroom doors straight off the playground when they arrive. A member of staff will be in the room.

Children in Key Stage Two can go through the side doors by the hall when they arrive. There will be staff there ensuring children go to class and staff in their classrooms.

Breakfast club will operate as usual and children will be taken to class by the breakfast club staff at the regular time.

There will be activities for the children to do when they arrive and the day's lessons will start at the normal time after the register at 8:50am. We will be discussing this with the children in school and they will know that there is no need for them to wait on the playground for the bell through the winter months.

Yours sincerely,

B A Dandy (Mrs)

Head teacher